

Subject: Re: Hollywood Media District, 2017 Remittance Invoice #2 for Reimbursement

From: Rita Moreno

Date: 02/17/2017 03:44 PM

To: Lisa Schechter

CC: Jim Omahen <jim@mediadistrict.org>, Miranda Paster <miranda.paster@lacity.org>, Laurie Goldman <laurielgoldman@earthlink.net>, Jeff Luster <jeff@majorproperties.com>

This is the process everyone has to follow. I'm not sure why the company hasn't uploaded the certificate for Hollywood Media since they evidently do so for other clients, per the Risk Management folks.

On Fri, Feb 17, 2017 at 3:23 PM, Lisa Schechter <lisa@mediadistrict.org> wrote:

Rita:

I have request ADP to upload the insurance (evidencing that we are covered on Workman's Comp) - I even sent you a certificate and the CAO's office a cert as well. I cannot get them to upload the documents to Track LA. Can we do it another way?

Lisa Schechter
Executive Director
Hollywood Media District BID
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From: Rita Moreno <rita.moreno@lacity.org>

Date: Friday, February 17, 2017 at 2:42 PM

To: Jim Omahen <jim@mediadistrict.org>

Cc: Miranda Paster <miranda.paster@lacity.org>, Lisa Schechter <lisa@mediadistrict.org>, Laurie Goldman <laurielgoldman@earthlink.net>, Jeffrey Luster <jeff@majorproperties.com>

Subject: Re: Hollywood Media District, 2017 Remittance Invoice #2 for Reimbursement

Thanks, Jim. Please have your Workers Comp insurance broker upload the certificate onto Track4LA. We have been unable to process invoice #2017-1 as a result.

On Fri, Feb 17, 2017 at 2:15 PM, Jim Omahen <jim@mediadistrict.org> wrote:

Miranda and Rita,

Attached to this message is our Hollywood Media District, Remittance Invoice #2 for reimbursement funds. Please process and thanks for all you do!

Original will be postal mailed to you.

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Jim Omahen, Operations Manager
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